

Minutes

Date: Monday, 16 January 2023

Time: 6:30pm

Location: Microsoft Teams

Board of Directors and Staff Attendees

Chairperson	Directors	MNSW
Director Darren Gossling	Madeleine Bowditch	Daniel Rushworth CEO
Deputy Chairperson	Chelsea Cheney	Wendy Haddad EA
Director Annaliese Cawood	Kate Peck	

No Item

1. Meeting Opening

- 1.1. Meeting Open by the Chair at 6:30pm.
- 1.2. Apologies
Director Cawood's apology was noted.
- 1.3. Director conflict of interest declarations. Director Cheney advised that she no longer officiates Race Pace. This will be updated in the Conflicts Register.

Darren Gossling (Chairperson) - Member of Oyster Bay MCC	Annaliese Cawood (Deputy Chairperson) - Member of Bankstown Wiley Park MCC - Stay Upright	Kate Peck (Director) - Member of Bankstown Wiley Park MCC - MA Media Consultant
Madeleine Bowditch (Director) - Member of Bankstown Wiley Park MCC	Chelsea Cheney (Director) - Member of Cooma MCC	
Daniel Rushworth (CEO) - Nil		

- 1.4. Previous minutes confirmation
The minutes for the November meeting were confirmed by the Board.
Moved – Director Cheney Seconded – Director Peck
- 1.5. Confirmation

There were no Director Confirmations noted.

2. Matters Arising for Decision

2.1. Hall of Fame (MNSW Awards)

The CEO recommended that a hall of fame be introduced to recognize performance in our sport. Presently, MNSW does not have a hall of fame. A criterion has been drafted with the performance and recognition of members within NSW and this will be aligned with Motorsport Australia awards.

The Board of Directors endorsed this recommendation unanimously. The CEO will provide further details to the Board in due course surrounding this.

2.2. MA/MAIL Recapitalization

Chairperson Gossling advised that payment (\$186,024.78) was organized for the recapitalization by the CEO and that the Board Resolution from MA was received. This resolution requires review and this will be organized to be discussed in February's ALT Meeting.

2.3. MNSW Constitution and Approach

If MNSW is to meet the proposed date of 9 February Special AGM then the documents need to be submitted to the community on Thursday 19 January. There was discussion surrounding the possibility of combining the Special AGM with the General Council meeting scheduled for 23 February. The CEO recommended that the two meetings be kept separate to provide focus on each meeting, noting that the February General Council Meeting Agenda was extensive. The CEO advised that Blacktown Workers Club has been tentatively booked for 9 February.

The Board unanimously agreed to pursue the date of 9 February for the Special AGM at Blacktown Workers Club and Director Bowditch will ensure the documents are finalized by and distributed by Thursday 19 January.

3. Matters for Discussion

3.1. CEO Report

The reports were taken as read.

The CEO briefly spoke to the issues experienced with Ridernet 2.0. Staff are being impacted and recommendations to make changes has been put forward to MA.

The CEO advised that the Private Promoter Agreements have not been finalised and further work is required. MNSW have been engaging with MA on some changes to the Agreements.

Existing promoters Transmoto and Race Pace have also provided feedback. The CEO advised that the goal is to have these agreements finalized and signed off on by 1 February.

Chairperson Gossling commended the efforts that have gone into the partnerships area. Director Bowditch advised that the option for the Motorcycling NSW Female Development Partner was fantastic.

The CEO advised that the Procedures Manual update is almost complete, this has been adapted and also updated from the previous policy and procedures manual. This document has not been updated in some time and this will be distributed to the community once finalized.

Chairperson Gossling advised that the CEO has been working on the Strategy document and is aiming for this to be completed and approved by end of January.

4. Matters for Noting

- 4.1. Key Dates Calendar
No updates were provided.

5. Finance Report

- 5.1. The finance reports were received and noted by the Board.

Chairperson Gossling stated his conflict of interest and removed himself from the decisions made in regards to the investment undertaken by MNSW.

Director Cheney advised that the Board excluding Chairperson Gossling had accepted the Unity Bank offer for a 12month period. This was from a choice from Unity Bank and other comparative institutions.

Director Peck left the meeting at approximately 7:58pm.

6. Forthcoming Strategic Decisions

- 6.1. Sub Committee Updates
- i. The Governance Committee
Director Bowditch advised that the Board that she has contacted Landers regarding the Constitution update and Special AGM.

Director Bowditch advised that the Nomination Terms of Reference needs to be drafted and that the Terms of Reference for the Council meetings have been drafted.

- ii. **The Investigations Committee**
Director Bowditch advised that updates will be provided at the next Board meeting as the investigator and Director Cawood are both on leave.
- iii. **The Finance, Risk, Audit and Property Committee**
Director Cheney advised that the Committee is working towards finalizing the December reports and end of financial year.

6.2. **Diligent Boardbooks Walkthrough**
MNSW EA provided a brief walkthrough of Diligent.

6.3. **Sport Committee Updates**
The Board unanimously agreed to accept the nomination to the Sports Committee.
Moved – Chairperson Gossling Seconded – Director Bowditch

7. General Business

7.1. **Wakefield Park**
The CEO advised that there will be no updates on this until after the Election. There is a rally being held in February and the CEO will be attending and Director Cheney may also be attending.

7.2. **Job Description for Director Positions**
Chairperson Gossling advised that these position descriptions will be updated and promoted in the coming weeks.

7.3. **St George Twilight Road Race Event**
Chairperson Gossling advised that he and the CEO attended this event. It was professionally run and it was a privilege to be able to attend.

8. Meeting Close

8.1. Meeting closed at 8:20pm.