



#### 1.4. Previous minutes confirmation

It was requested Chairperson Gossling and Deputy Chairperson Cawood that Director Cooke's apology for the April meeting be amended. The minutes will be amended to state that Director Cooke voluntarily stood aside on the 9 March 2022.

*Moved – Director Cheney      Seconded – Director Bowditch*

#### 1.5. Confirmation

Director Peck's reappointment to the Board of MNSW was confirmed on 1 May 2022 for one year.

#### 1.6. Matters arising/action list

**(20mins)**

No.	Matter	Owner	Status
1.5.1	<i>Action Item 1: Chairperson Gossling to coordinate a photographer for staff and board profile shots. This item is currently in progress.</i>	Chair	In Progress
1.5.2	<i>Action Item 2: CEO &amp; Finance Risk, Audit and Property to develop organisational Risk Matrix It was noted that the Risk Management Matrix needed to be built. A brief discussion took place with Director Cheney advising she will send through a draft matrix to model off. A meeting has been set to go through this.</i>	CEO FRAP	In Progress
1.5.3	<i>Action Item 3: CEO to provide Board with Life Membership Policy Feedback from existing Life Members The CEO advised that this item will be covered in the board meeting.</i>	CEO	Completed.
1.5.4	<i>Action Item 4: Board Technology - A demo of Govern Right was requested in the second half of 2022. The CEO advised that a time will be organized with Govern Right to view a demo.</i>	CEO	In Progress
1.5.5	<i>Action Item 5: CEO to obtain quotes for Directors &amp; Officers insurance as per the request from MA. The CEO advised that a quotation was provided but will investigate to secure a better rate. A report will be provided to the Board on the outcome of this.</i>	CEO	In Progress

## 2. Matters for Decision

**(35mins)**

### 2.1.1. Major Strategic Decisions

The Strategic Plan update was taken as read. The CEO informed the Board that as other staff are involved and contributing to this timeline, the dates are achievable. There may be some delays where clubs may not provide information or feedback in a timely manner but this will be managed closely.

**3. Chief Executive Officer's Report (45mins)**

**Current significant issues**

**3.1.1. Fatality MNSW Senior Track Championships**

The CEO advised the Board of the sad passing of Mr Veechi.

**3.1.2. MNSW Senior Track Championships – Unlicensed Rider**

The Board took part in a brief discussion surrounding the suspended riders list.

**3.1.3. Ridernet**

The Board was advised that a training plan is being set up and ongoing training will be provided to members in the clubs.

**Staff Updates**

**3.1.4.** The CEO confirmed that the full team is now on board.

**Major key performance indicators**

**3.1.5. Nowra Shoalhaven**

The Board discussed the changes required and it was resolved that a list be put together by Director Cheney and Chairperson Gossling. It was also resolved that a new track license be put in place along with a meeting to discuss and implement the changes.

**3.1.6. Minibike Heroes**

The CEO advised the Board that a contract needs to be in place with Ready Set Go (RSG) and that a structure/syllabus is required. The CEO will continue to provide updates as this is worked through.

**3.1.7. RPA Days and Requirements**

Director Cheney expressed her support in providing clear guidance and regulations so that Ride Park Days can proceed in a safe manner.

**4. Operations Report**

**4.1.1. Brand and Apparel**

Director Bowditch queried the brand and apparel updates in the papers and whether there are any plans with Motorcycling Australia to discuss this along with any updates to the logos. The CEO advised that this has not been flagged at any meetings recently.

**4.1.2. Motorcycling Alliance Update**

Deputy Chairperson Cawood queried whether there was an agreement in place. The CEO will contact the National Motorcycling Alliance to obtain a copy of the agreement.

## **5. Sport Development Report**

### **5.1.1. Participation – Club Engagement**

The CEO advised the Board that participation is strong and there is ample work being completed by Karen and Catherine in regards to track licensing requirements.

### **5.1.2. Pathways**

The CEO provided a brief update to the Board regarding the recent AMT meeting.

### **5.1.3. Grant Program**

The CEO advised the Board that \$6k will be repaid to the Office of Sport due to unclaimed grants.

## **6. Finance Reports**

**6.1.1.** The Board discussed the need for seasonality to be built into the budget reports.

## **7. General Business**

### **7.1.1. MA Discovery Survey**

Chairperson Gossling advised that at the end of the discovery phase a report is to be expected. A meeting was set for the Board and the CEO for Wednesday 6 July at 4pm to complete the survey as a group.

### **7.1.2. MA Joint Board Meeting**

The CEO advised that this meeting was originally scheduled for 27 August but this will be changed due to calendar conflicts.

### **7.1.3. Sub Committees**

The Chair suggested that the Governance and Policy Sub Committee and the Constitution Sub Committee be combined. The Board agreed with this and decided that Director Bowditch, Chairperson Gossling, Director Cheney, Director Peck and Deputy Chairperson Cawood to be on the Committee. The CEO advised the Board that the Policies will be updated in due course, with a Policy Register put together to monitor the policies on a regular basis.

Meeting closed 8:58pm.

Next meeting is scheduled for Monday, 25 July 2022.