

Minutes (Summary)

Date: Monday, 8 May 2023

Time: 6:30pm

Location: Microsoft Teams

Board of Directors and Staff Attendees

Chairperson	Directors	MNSW
Director Darren Gossling	Madeleine Bowditch	Daniel Rushworth CEO
Deputy Chairperson	Chelsea Cheney	Wendy Haddad EA
Director Annaliese Cawood		

No Item

1. Meeting Opening

1.1. Meeting Open by the Chair at 6:44pm.

1.2. Apologies
Director Peck's apology was noted.

1.3. Director conflict of interest declarations.

Darren Gossling (Chairperson) - Member of Oyster Bay MCC	Annaliese Cawood (Deputy Chairperson) - Member of Bankstown Wiley Park MCC - Stay Upright	Kate Peck (Director) - Member of Bankstown Wiley Park MCC - MA Media Consultant
Madeleine Bowditch (Director) - Member of Bankstown Wiley Park MCC	Chelsea Cheney (Director) - Member of Cooma MCC - Member of Goulburn MCC - Far South Coast MCC - AMCROSS	
Daniel Rushworth (CEO) - Nil		

1.4. Previous minutes confirmation

The minutes for the March meeting were confirmed by the Board.

Moved – Director Cheney

Seconded – Director Bowditch

2. Matters Arising for Decision

2.1. MNSW Sports Committee Positions

The CEO advised that nominees for the Sports Committee positions have been provided to the Board for review, it was acknowledged that further review following the meeting is required to finalise.

2.2. Hall of Fame Panel EOI

The CEO advised that the expression of interest for the panel will open shortly. The CEO discussed the need for relatively skilled and experienced people from the community who have historical knowledge to be on the panel. The panel will make submissions and recommendations to the Board. The CEO will implement a criteria and process, and will make recommendations to the Board in the coming weeks.

2.3. MNSW Sub Committee Participation EOI

The committee members will have certain responsibilities and will include an official, a coach and a volunteer. This will be advertised to the community in the coming weeks.

3. Matters for Discussion

3.1. CEO Report

The reports were taken as read.

3.2. Strategic Plan Scorecard

The CEO spoke to the Operational Plan and advised on its status. Further discussions on the structure of the strategic plan scorecard to be used at the Delegates Meetings.

3.3. Nowra

The CEO advised the expressions of interest for Nowra are being finalized. This will be a priority following the AGM.

3.4. Coaching Private Promoter Agreements

The CEO advised that the affiliation fees have been advertised in the AGM pack. The coaching private promoter agreements are similar to private promoter agreements but they do specify different details surrounding rules around obtaining permits. Private Promoters will also need to use RiderNet.

3.5. Onboarding New Directors

The CEO has provided information to the Board surrounding the onboarding of new Directors and how to best navigate this to ensure a smooth transition. This was briefly discussed and the Board will consider this in the coming weeks.

3.6. RiderNet

The CEO advised that some progress has been made on RiderNet 2.0. There has not been any confirmation from the NSW Government surrounding Active Kids and whether this will be discontinued.

3.7. MA Product Review

The CEO has asked the MNSW community for feedback surrounding MA's products.

4. Matters for Noting

4.1. Key Dates Calendar

No updates to the key dates calendar were noted.

4.2. MNSW State Championships and Attendance

The CEO advised that he will be attending the State Championships. The Chair and Director Bowditch may also attend and will confirm in the coming days.

5. Finance Report

5.1. Director Cheney advised that the FRAP committee met on 17 April 2023 and the key areas were surrounding the budget and the audit. The audit has been signed off for the upcoming AGM. The revenue for the Motocross State Titles was slightly down compared to budget.

Director Cheney advised that the Risk Matrix will be circulated to the Board in due course.

The CEO advised that the financials documents are not yet finalized and they will be circulated in due course. This is due to the meeting schedules not aligning with end of month for finance.

6. Forthcoming Strategic Decisions

6.1. Chair's Update

Chairperson Gossling advised that he has circulated the Trials document for the Board to review. The Chair requested that the Board provide their feedback as soon as possible. The Board requested the document be circulated to the Trials community for their input.

6.1.1. Recapitalization/Licensing

Chairperson Gossling advised that the terms of reference have been finalized and distributed to the Board. . The Chair requested that the Board provide feedback on this as soon as possible as the ALT meeting is next week.

6.1.2. Alliance and Strategic Plan

Chairperson Gossling advised that MA is pushing for the presidents of the SCB's to put the plan together. The Chair has recommended that the CEO's work together to put forward a recommendation with options to the ALT. The ALT can then decide on what the strategy should be. A brief discussion took place and Chairperson Gossling will put forward this recommendation again.

6.1.3. Director Vacancy and Workload

Chairperson Gossling discussed the current workload of the Board being quite high. The Board took part in a discussion surrounding this and attempting to find a balance between managing the workload in-house and outsourcing, whilst managing costs and remaining within budget.

Chairperson Gossling advised that Director Peck will not be renewing her tenure as MNSW Director. The chair extends his thanks to Directors Peck and Cawood for their efforts and contributions.

6.2. Sub Committee Updates

- i. The Governance Committee
Director Bowditch advised that the Constitution will be voted on at the upcoming AGM. The upcoming priorities are the by-laws and the Affiliate Regulations.
- ii. The Investigations Committee
No updates provided.
- iii. The Finance, Risk, Audit and Property Committee
No updates provided.
- iv. Participation Committee
The Board discussed that this will be focused on under the strategic plan.

6.3. Sport Committee Updates

No further updates were provided. The CEO advised that work will be done on the nominations for the Sports Committees.

7. **General Business**

- 7.1. There was no general business.

8. **Meeting Close**

- 8.1. Meeting closed at 8:43pm.