

Minutes

Date: Monday, 31 July 2023

Time: 6:30pm

Location: Microsoft Teams

Board of Directors and Staff Attendees

| Co-Chair | Directors | MNSW |
|--------------------------------------|---|---|
| Director Cheney Director Bowditch | Hugh Howarth Bob McGlinchy (Life Member) | Daniel Rushworth CEO Wendy Haddad EA |

No Item

1. Meeting Opening

1.1. Meeting Open by Director Bowditch at 6:30pm.

1.2. Apologies
There were no apologies noted.

1.3. Director conflict of interest declarations.

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|---|--|---|
| Madeleine Bowditch (Director) - Member of Bankstown Wiley Park MCC | Chelsea Cheney (Director) - Member of Cooma MCC - Member of Goulburn MCC - Far South Coast MCC - AMCROSS | Hugh Howarth (Director) - Member of Oyster Bay MCC |
| Daniel Rushworth (CEO) Nil | Robert McGlinchy (Director and Life Member) - President Bankstown Wiley Park MCC - MNSW Life Member - Member Trials Club of Canberra - Member Trial Riders Association | |

1.4. Previous minutes confirmation

The minutes for the June 14, 2023 meeting were confirmed by the Board.

Moved – Director Cheney Seconded – Director Howarth

The minutes for the June 26, 2023 meeting were confirmed by the Board.

Moved – Director Howarth Seconded – Director Cheney

2. Matters Arising for Decision

2.1. Declaration of Solvency (ASIC Requirement)

Chairperson Bowditch called for questions surrounding page 15 of the Board papers which stated – “That in the opinion of the Directors, pursuant to Section 347A(1) of the Corporations Act 2001 with respect to the Annual Company Statement as at its review date of 27 June 2023, and having reviewed and considered the Company’s current and projected financial position, in the Directors’ opinion the Company is solvent and there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.”

There were no questions raised.

Moved – Director Cheney Seconded – Director Howarth

2.2. MNSW Director Positions and Vacancy Nominations

Chairperson Bowditch advised that the Nominations Committee has interviewed three applicants to date, with two more interviews to be held later this week. The Board and CEO took part in a brief discussion surrounding the number of appointed Directors to the Board and the terms of tenure. It was decided that a meeting be set to discuss this in more detail once the Nominations Committee has concluded the interviews.

2.3. Senior MX State Championships

The Board and CEO briefly discussed the MX Sports Committee’s recommendation to not reschedule the MX Senior State Championships in 2023, and instead schedule the event for 2024. The CEO advised that the incoming MX Sports Committee had the Senior Championships on the Agenda as a matter of priority, to ensure that the event in 2024 would be successful.

Moved – Director Cheney Seconded – Director Howarth

2.4. New Affiliations

The CEO advised that Sutherland PCYC Minibike Club and Silver City Motorcycle Club were previously affiliated. Unfortunately, Sutherland PCYC Minibike Club will not comply to become affiliated as they do not have a constitution. This could take time for the Sutherland Club to change their processes and become affiliated. Silver City Motorcycle Club is currently finalizing their documentation, and this will be submitted for approval and affiliation at the September Board meeting following discussion at the next Delegates Meeting.

2.5. MNSW Policy

2.5.1. Affiliated Club Regulations

The CEO and Board discussed this and the purpose of the Club Regulations, which is to assist the community in starting a Club and providing guidance and regulations in the running of a Club. It was agreed that the document was required and will be endorsed.

Moved – Director Bowditch

Seconded – Director Cheney

2.5.2. Life Member Policy

Director Bowditch advised that the Life Member Policy was minimally updated to align with the MNSW Constitution. Director Bowditch proposed the updated Policy be endorsed.

Moved – Director Cheney

Seconded – Director Howarth

2.5.3. Employee Handbook

The CEO proposed the updated Employee Handbook be endorsed, pending the inclusion of the Procedures and Map.

Moved – Director Bowditch

Seconded – Director Cheney

3. Matters for Discussion

3.1. CEO Report

The reports were taken as read.

3.2. U – RIDE Product Offering

The CEO briefly spoke to U-RIDE product proposal that has been developed to present to the MA Product Review and advised that the name is not yet finalized but the aim is to draw the community toward clubs and licensing. Director Cheney queried the underwriting insurance and the CEO advised that insurance is included in the product and will be collected by the SCB.

4. Matters for Noting

4.1. Key Dates Calendar

Director Howarth noted that events had been recently added in South Australia making events back-to-back with NSW. A brief discussion took place surrounding what impact this will have on participation numbers as the community are unlikely to travel between South Australia and NSW in such a short space of time.

5. Finance Report

5.1. Finance Review

Director Cheney advised that participation numbers in July are down due to the Australian Junior Motocross Championships being held in July compared to the usual window of September/October. It is expected that participation numbers will be lifted in September and October to offset this.

6. Forthcoming Strategic Decisions

6.1. Sub Committee Updates

6.1.1. Investigations Committee

Director Bowditch explained the process of the Investigations Committee and the Investigations Panel. Noting the requirement for an independent MNSW director to sit on the Panel, it was discussed whether there was a way to continue moving through the investigations while new directors are appointed, to ensure a backlog is not created. Following discussion, it was agreed that Director McGlinchy sit on the panel as an independent Director (rather than Life Member), until the new Directors are appointed and onboard.

7. General Business

7.1. Wakefield Park

No updates provided.

8. Meeting Close

8.1. Meeting closed at 9:44pm.