

MEMO

To: Motorcycling NSW Clubs

From: Ben Williams – Sport Development Manager

Date: 13th October 2023

Subject: 2024 MNSW Enduro Off-Road State Championships Tender Opportunity

The following summarises the event hosting requirements for the 2024 Motorcycling NSW (MNSW) Enduro Off-Road State Championship events and accompanies the broader MNSW – Representative Program.

Introduction

The MNSW Enduro Off-Road State Titles Series, Enduro X Series and Enduro State Championship events are the peak events within the sport of Enduro in NSW. It is unrivalled in its competitiveness, and with that provides a fantastic platform towards mass broadcast and distribution throughout the sport's network and the wider community

Motorcycling NSW has forwarded this information to identified host destinations and all MNSW affiliated clubs. Please see below for further information about hosting an MNSW Enduro event.

Timeline Information

MNSW is implementing a new tender process for State Championship events. Therefore, the following timelines are now in play;

- » October 13th- State Championships tender process opens
- » October 29th - State Championships tender process closes
- » November 10th – Club & Promoter's 'Date Registrations' open
- » November 30th – Draft MNSW Open Calendar released

In order to nominate to host an MNSW State Championship event via the tender process, [please click here](#).

All tender applications will be reviewed by MNSW in consultation with the Enduro Sports Committee and will be assessed against the outlined criteria and expectations listed below. All venue selections will be ratified by the MNSW board.

For further information in relation to this please contact;

Ben Williams

Sport Development Manager

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Enduro Off-Road State Championship Events

Key Event Details

The discipline of Enduro has 2 event series and 1 standalone event each calendar year. These events are the Junior and Senior Off-Road State Championship Series, Enduro X Series and the Enduro State Championship.

Junior and Senior Off-Road State Championships

The Junior and Senior Off-Road State Championships is made up of 10 championship rounds over 5 separate weekends, therefore a total of 5 events. Participants attend the events and accumulate points towards the State Championship based on their finishing position at each event.

The Junior and Senior Off-Road State Championships have an average number of 186 riders (spreading in ages from 9 through to over 55 with both male/female classes) which will attract the following number of intrastate and interstate visitors to the location for 2-3 nights:

- 220 participants (riders, officials & support crew)
- 660 entourage/supporters (parents, siblings, friends)
- 2,200 bed nights for accommodation providers

Series proposed months – March to October*

Enduro X Series

The Enduro X Series is a 3 round series. Enduro X is a mix of Enduro and Motocross in a closed outdoor circuit, held on a smaller track that allows spectators to get close to the action. The format brings a whole new element to racing since it's not built on speed, and is instead based on the rider and their ability to ride a bike over human-made obstacles. Track sections range from rocks, boulders, logs, and sand to special obstacles like tyres.

The Enduro X Series have an average number of 77 riders (spreading in ages from 9 through to over 55 with both male/female classes) which will attract the following number of intrastate and interstate visitors to the location for 2-3 nights:

- 100 participants (riders, officials & support crew)
- 300 entourage/supporters (parents, siblings, friends)
- 1,000 bed nights for accommodation providers

Series proposed months – October & November*

Enduro State Championships

The Enduro State Championship is a two-day event held over one weekend. In previous years the event has been a time card event with a time schedule.

The Enduro State Championships have an average number of 124 riders (with both male/female classes) which will attract the following number of intrastate and interstate visitors to the location for 2-3 nights:

- 150 participants (riders, officials & support crew)
- 450 entourage/supporters (parents, siblings, friends)
- 1,500 bed nights for accommodation providers

Event proposed month – October*

*Please note the Motorcycling Australian and Motorcycling NSW Open Calendars are yet to be finalised and therefore amendments to the above dates may occur

Participation

Classes of participation offered in 2024 (currently in review) at the MNSW Enduro Off-Road State Championships series include;

Enduro Off Road Series Classes	NOTES
J1 – 9 to under 12 years – 85cc	Two Stroke up to 85cc & Four Stroke 91cc to 150cc Small Wheel
J2 – 12 to under 15 years – 85cc	Two Stroke up to 85cc & Four Stroke 91cc to 150cc
J3 – E1 – 13 to under 15 years	151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
J4 – E1 – 15 years	151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
JM – 9 to under 12 years	65cc 2 stroke Mini wheels and up to 90cc 4-stroke standard wheel
JG – Junior Open Division (12 years to 15 years)	Two Stroke up to 85cc & Four Stroke 91cc to 150cc & 151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
Pro Class – All ages	All capacities
EJ – All Power	Rider must be under 18 years
Women Class – All Powers	
Expert – All ages	All capacities
Veterans Class – All Powers	Rider must be 35 + years of age
Masters Class – All Powers	Rider must be 45 + years of age
Legend Class – All Powers	Rider must be 55 + years of age
Sportsman up 250cc Class	
Sportsman over 251cc Class	

Enduro X Classes	NOTES
J1 – 9 to under 12 years – 85cc	Two Stroke up to 85cc & Four Stroke 91cc to 150cc Small Wheel
J2 – 12 to under 15 years – 85cc	Two Stroke up to 85cc & Four Stroke 91cc to 150cc

J3 – E1 – 13 to under 15 years	151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
J4 – E1 - 15 years	151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
JM – 9 to under 12 years	65cc 2 stroke Mini wheels and up to 90cc 4-stroke standard wheel
JG – Junior Open Division (12 years to 15 years)	Two Stroke up to 85cc & Four Stroke 91cc to 150cc & 151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
Pro Class – All ages	All capacities
EJ – All Power	Rider must be under 18 years
Women Class – All Powers	
Expert – All ages	All capacities
Veterans Class – All Powers	Rider must be 35 + years of age
Masters Class – All Powers	Rider must be 45 + years of age
Legend Class – All Powers	Rider must be 55 + years of age
Sportsman up 250cc Class	
Sportsman over 251cc Class	

Enduro State Championships Classes	NOTES
J1 – 9 to under 12 years – 85cc	Two Stroke up to 85cc & Four Stroke 91cc to 150cc Small Wheel
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J3 – E1 – 13 to under 15 years	151cc to 250cc Four Stroke & 86cc to 200cc Two Stroke
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Financial

The host club will maintain all proceeds made from camping (if offered) and catering arrangements e.g. canteen, BBQ and vendor fee for external catering options. MNSW will cover the costs for permits, rider levies, marketing, awards, medical and travel/accommodation for any staff or officials. Therefore, the club will be asked to cover the costs of track/venue preparation e.g. bins, portaloos, etc and catering stock.

For each event all rider fees will be collected via Ridernet and host clubs will be paid a variable revenue split (percentage to be determined) of the fees upon the completion of the event.

Hosting Criteria & Expectations

Please find below the key criteria and expectations of what is needed in order to host an MNSW State Championship event. When completing the tender process the prospective host will need to indicate they have the ability to fulfil the below criteria and meet the outlined expectations.

MNSW Expectations

1. MNSW will assist with the organisation of the events, through both the office and the Enduro Sports Committee
2. MNSW has exclusive rights to all commercial activity in relation to any MNSW State Championship event. Any proposed event sponsors or partnerships by the host must be approved by MNSW.
3. MNSW is responsible for sourcing and developing any merchandise related to an MNSW State Championship event. Host clubs will be permitted to sell club-branded merchandise.
4. Key Officials will be appointed by MNSW, these key officials will work with the officials of the selected hosts in the preparation of the event. The Race Secretary will work with each host's race secretary to coordinate entries and alike.
5. MNSW will be responsible for determining the entry fees.
6. MNSW will cover the cost of medical and provide the following as per the MA Medical Guidelines:
 - o 2 x Key Medical Personal (Paramedic, Doctor or Nurse)
 - o 1 x First Aider
 - o Suitable Vehicle e.g. Patient Transport Vehicle
 - o Trackside Medical Centre
7. MNSW will set up and monitor all online entries via Ridernet 2.0 with assistance from the Race Secretary
8. MNSW will prepare the event program with assistance from the Race Secretary
9. MNSW will cover the cost of Championship Medallions, Trophies and Prizes
10. MNSW will cover all permit fees.
11. MNSW will cover all expenses in relation to Officials.
12. MNSW will provide and cover expenses for a person to manage the timing and results
13. MNSW will provide the transponders, laptop and loop (if required) to be used for timing
14. MNSW will be responsible for the promotion of the event
15. MNSW will provide on and off-track signage (MNSW branded and relevant sponsors/partners)
16. MNSW will have staff onsite during the event

Host Club Expectations

1. Host club to provide all necessary documentation to the NSW Office of Sport prior to and upon completion of the event.
2. Host club will be responsible for providing notification of the event to local hospital, police and ambulance station.

3. Host club to provide Liaison Officer with good knowledge of the track to work with Clerks of Course/ Steward.
4. Host club to supply an identified local media liaison to work with MNSW
5. Host club to allow a selected track maintenance person to work with the host club to provide expertise and assistance with track preparation if required.
6. Host club will be responsible in sourcing medical provider, and MNSW will incur the cost
7. The club will cover the following marshalling/operational official spots:
 - Starter
 - Finish Line
 - Sweep Riders
8. Full (exclusive) daily access to the venue from the Friday at the commencement of the event week through until the Sunday
9. The host club will provide a commentator for the duration of the event
10. The host club will provide meals for Key Officials and Key Volunteers
11. The host club will monitor camping at the venue (if the club has ground for camping)
12. The host club will maintain the facilities at the ground prior to and during the event e.g. toilets, showers, lighting
13. The host club will ensure that there are sufficient amenities onsite
14. The host club will operate a canteen or BBQ during the event
15. The host club will supply a podium for the presentation.
16. A club representative/committee member be present and available for the presentation
17. Representatives from the club will assist with the event signage set up and pack down.
18. Invite local Government Officials to attend the event
19. Club sponsors may be permitted if approved by MNSW

Criteria

- High-quality course, with appropriate barriers in place to the necessary standards of Enduro
- Supply of food and drinks for all officials each day i.e., vouchers redeemable at the canteen
- Public Address System
- Amenities to cater towards attendees i.e toilets
- First aid / medical area
- Ambulance access to the venue
- Suitable pit area
- Carparking for vehicles on/near the precinct
- Administration space
- Power to Lap score /Timing area
- Covered Sign-On area
- Broadcasting facilities
- Additional areas for information tents
- Canteen facilities

Please note that the above items are not required to be permanent structures or facilities i.e. portaloos, site sheds, generator etc

Venue Closure for State Title Hosts – MNSW Policy

Any who is awarded a State Championship round must comply with the following venue restrictions

- That the entire track and any part thereof will be closed for all motorcycle activity for a period of 8 days prior to the State Championship round being held on that track. Motorcycle riding is prohibited on that track for the time including social, recreational, permitted or unpermitted.
- That the entire track and any park and any part thereof will be closed for all type of coaching (being motorcycle involved or otherwise) for a period of 28 days prior to a State Championship round being held on that track
- All permits 28 days prior to the permit will only be issued to the hosting clubs and will be limited to working bees, competition club permit and practice days. Riding permits will not be issued within 8 days of the State Championship meeting.

Venue Guidelines

The following information is provided as a guideline for councils, Clubs and Track Managers as to the requirements or recommendations we see as significant for Motorcycling to be conducted.

Motorcycling as a sport can be very flexible in our approach to working with particular venues for the sport to be conducted; more often than not we do not require specialist protocols outside of the normal risk management expectations of any other sport. Mainly the guidelines I can suggest depending on the level of event series the venue will be hosting. Therefore, I provide the below table as a recommendation that would be favourable for a state-level event.

Item	Requirements
Venue	- Provide a safe licenced venue for all competitors, officials and spectators
Course	- A licenced course - Ensure that there are appropriate barriers in place to ensure spectators do not gain access to the track and any other area where they may endanger themselves or the riders - Provide a signed copy of the Landowner's Permission form
Administration & Operational Facilities	- Adequate room for Administration (which must supply electricity) - Enclosed area for Timekeepers to be protected from the elements - Adequate amount of equipment (such as flags) that is necessary for the proper conduct of the meeting - Tables for sign-on area

Medical	<ul style="list-style-type: none"> - Suitable medical facilities - Ambulance access to the venue
Spectator Access	<ul style="list-style-type: none"> - Seating for spectators or spectator viewing areas of the track - The ability to place tents/shelters for the groups that visit onsite
Sufficient	<ul style="list-style-type: none"> - Sufficient car parking for spectators
Amenities	<ul style="list-style-type: none"> - Adequate number of clean toilets to cope with a high volume of users
Camping	<ul style="list-style-type: none"> - Camping facilities with ample room with access to clean functional toilets and showers
Catering	<ul style="list-style-type: none"> - Clean and food safety would be a minimum expectation providing a variety of foods to cater for the different tastes of the participants along with the ability to cope with a large volume of customers and must have a healthy option
Risk Management	<ul style="list-style-type: none"> - A venue can supply a risk assessment and crisis management plan for a venue and provide minimum expectations for participant/spectator safety. Along with an on-site club liaison officer to assist with event management
Media	<ul style="list-style-type: none"> - A media room or the ability to use a quieter area for interviews without background noise
PA	<ul style="list-style-type: none"> - A fully functional Public Address system audible to all parts of the venue that would also allow for music between to be played.
Accommodation and General Township Amenities	<ul style="list-style-type: none"> - Close to facilities for accommodation with a wide variety of options, with facilities including a hospital, after-hours doctors, food outlets and supermarkets

[To submit a tender application to host an Enduro Off Road Championship event please click here](#)