

Board Minutes - Summary

Date: Monday, 13 May 2024

Time: 6:30pm

Location: Microsoft Teams

Board of Directors and Staff Attendees

Chair	Directors	MNSW
Director Bowditch	Director Chelsea Cheney (Deputy Chair) Director Nathan Hussey Director Ian Lieblich Director Tanya Raffoul	Daniel Rushworth CEO Wendy Haddad EA

No Item

1. Meeting Opening

1.1. Meeting opened by Director Bowditch at 6:30pm.

1.2. Apologies

Director Raffoul's apology was noted. Chairperson Bowditch advised that Director Lieblich will be joining the meeting late.

1.3. Conflict of Interest Declarations

Madeleine Bowditch (Chair) - Member of Bankstown Wiley Park MCC	Chelsea Cheney (Deputy Chair) - Member of Cooma MCC - Member of Goulburn MCC - Far South Coast MCC - AMCROSS	Nathan Hussey Member of Manly Warringah MCC
Ian Lieblich Nil	Tanya Raffoul Member of St George MCC	Daniel Rushworth (CEO) Nil

1.4. Previous minutes confirmation

The minutes for the March 18, 2024 meeting were confirmed by the Board.

Moved – Chairperson Bowditch

Seconded – Director Cheney

1.5. Matters Arising/Action List

No.	Date Opened	Matter	Owner	Status
1	29 Jan 24	<u>Electronic Timing Systems</u> CEO to investigate preferred supplier opportunity. <i>No update was provided on 13 May 2024.</i>	CEO	In Progress

1.6. Sport Development Report Update

BW provided an overview of the Sport Development Report within the Board Papers.

The Chair questioned what challenges were being overcome with Goanna Tracks (Coonabarabran) and what the next steps were for MNSW. BW noted that MNSW has been unsuccessful in contacting the Club despite efforts to work with them on a facility agreement. The CEO noted that the club's members consist of people across the State, where only a small proportion of members are locals to Coonabarabran. This would make it difficult to drive members back to the Club should it wish to reopen.

The Chair queried the Officials Review Panel commencement. The CEO noted that the Panel is looking forward to helping with accreditation and development of people.

The Chair queried track inspections and whether there is appetite to stagger inspections by region. BW advised that this is an office of sport regulation where the track inspections must be done at the end of each financial year. MNSW has reached out to the Office of Sport to query whether there is opportunity to begin the process earlier, perhaps in January or February, however no response has been received regarding this. The CEO noted that work needs to be done in this area with the Office of Sport.

BW left the meeting at 6:48pm.

Director Lieblich joined the meeting at 7:08pm.

2. Matters for Decision

2.1. Circular Motion 1 – ProYou be engaged for the 2024 Audit (Approved April 10)

2.2. Circular Motion 2 – MNSW Governance Policy Update (Approved April 10)

Updated clause 1.1.1. to reflect gender equity requirements.

- The clause is new and states: When considering the appointment of an appointed Director, the elected Directors (Board) must make best endeavours to ensure the gender equity balance of the Board aligns with at least 40% male, at least 40% female and the

remaining 20% can be of either (or neither) gender. This aligns with the Sport Australia and NSW Office of Sport Gender Equity Goals.

This was unanimously endorsed by the Board on April 10.

2.3. Circular Motion 3 – MNSW Nominations Subcommittee Charter (Approved April 10)

Updated clause 5.2 to reflect gender equity requirements

- The clause is new and states: The Committee shall be composed in a manner that the gender balance conforms as closely as practicable to at least 40% male, at least 40% female and the remaining 20% can be of either (or neither) gender.

This was unanimously endorsed by the Board on April 10.

2.4. Circular Motion 6 – MNSW 2023 Management Reports (Approved April 22)

This was unanimously endorsed by the Board on April 22.

2.5. Circular Motion 7 - Affiliation Restructure (Approved 29 April)

The CEO and Chair propose that MNSW implement one fee for all Clubs in regard to affiliation with the following considerations:

- With smaller clubs, any substantial increase in fee to create an equality here would be a poorly received outcome.
- A fee closer to that of the smaller (1-50 member) fee would be most applicable.
- A fee of \$365.00 would be considered feasible as it is only a small increase of \$8 to our smallest clubs.

This was unanimously endorsed by the Board on April 29.

2.6. MNSW Director Code of Conduct Endorsement

The Chair recommended that the Director Code of Conduct policy is endorsed as is, with no uplift required.

The Board unanimously agreed to support this.

2.7. MNSW Youth Advisory Committee Charter

The Chair recommended that the Youth Advisory Committee Charter is endorsed as is, with no uplift required.

The Board unanimously agreed to support this.

2.8. **Dirt Track SC Request 2: 19" Flat Track Championship in 2025**

Dirt Track Sports Committee recommend MNSW host an NSW Flat Track Championship in 2025

Recommendation to endorse, unanimously supported

2.9. **New MNSW Minikhana Sports Committee Members**

- **Matthew Stoneman**
 - Level 2 Steward, Clerk of Course, and Level 1 Coach
 - President Blacktown Minibike Club
- **Teresa Catania**
 - Clerk of Course and Level 1 Steward
 - Vice President Blacktown Minibike Club
 - Parent perspective
 - Wants to make the sport more appealing for families.

Recommendation to endorse, unanimously supported

Action Item – CEO to inform the Minikhana Committee of the two new members, Matthew Stoneman and Teresa Catania.

2.10. **New Club Affiliation – Narrabri Dirt Bike Club**

Narrabri Dirt Bike Club wishes to reaffiliate. They were last affiliated with MNSW in 2022 and let their affiliation lapse in 2023. They have provided all the necessary paperwork.

Recommendation to endorse, unanimously supported

Action item – CEO to advise Narrabri DBC of Affiliation

3. **Matters for Discussion**

3.1. **CEO Report**

3.1.1. **Office of Sport Support and Future Funding Requirements**

The CEO advised that he has been working to meet the Office of Sport requirements and timeframes which have been set under future funding.

3.2. **Update on Strategic Plan Implementation**

3.2.1. **Trials Female Come and Try Coaching Day**

The CEO advised that the Trials female come and try coaching day has continued at Pacific Park Trials Club.

3.2.2. **Australian Junior Motocross Championships 2028-29**

The CEO noted that MNSW will be hosting the Australian Junior Motocross Championships in 2028-29 as part of the national rotation.

4. Matters for Noting

4.1. Key Dates

Chairperson Bowditch noted the key dates –

- 2023 Annual General Meeting May 23

5. Finance Report

5.1. Finance Review

The CEO advised that the finance reports have not yet been distributed to the Board due to the timing of the meeting/end of month. This will be provided to the Board in the coming days.

5.1.1. Participation

Director Hussey advised that work is still progressing in this Committee and a new meeting will be held in the coming week. A meeting will be held with BW and the Directors to organise a plan for the Participation Committee.

6. General Business

7. Meeting Close

- 7.1.** Chairperson Bowditch declared the meeting closed at 9:55pm.