

MEMO

To: MNSW Affiliated Clubs & Promoters

From: Ben Williams – Sport Development Manager

Date: Monday, 1 July 2024

Subject: Supplementary Regulations Approval Process Update

This Memo is regarding the submission and approval process of Supplementary Regulations (SRs) for all Competition Events, as outlined in **Section 3.2.13** of the [Manual of Motorcycle Sport \(MoMs\)](#).

Overview of Supplementary Regulations (SRs):

SRs play a critical role in the promotion and conduct of Competition Events, please note that no permits will be granted without the accompanying SRs. As per the MoM's Race Controlling Bodies (RCBs) have the authority to approve SRs, ensuring they are consistent with the General Competition Rules (GCRs) and adhere to specific guidelines.

MNSW is committed to ensuring that all events are compliant with the current GCRs listed within the MoMs, we also aim to mitigate the risk associated with motorcycling events ensuring participant satisfaction and, maintaining compliance with insurance requirements. Therefore, we are implementing a change in process in how SRs will be approved for competition events.

Please see the key changes outlined below.

Key Changes in the Approval Process:

In alignment with our commitment to enhancing the efficiency and fairness of Competition Events, the approval process for SRs will undergo the following changes:

- Interclub must submit SRs when applying for a Competition permit.
- Club events are to utilise the Templated Supplementary Regulations on Ridernet
- Timelines in relation to the SRs approval will be as outlined below.

Timelines

To streamline the process and provide ample time for review, the following timelines for SR approvals will be implemented:

- **Open & Interclub Events:** At least 8 weeks before the scheduled event date.
- **Club Events:** At least 2 weeks before the scheduled event date.

Recommendation – Whilst MNSW recognises the above timelines are directly from the MOMs we would recommend that for Open and Interclub events SRs are submitted **10 weeks before** an event and for Club events, SRs are submitted **4 weeks before** this to ensure there is ample time for the SRs to be approved a permit issued.

Approval Process:

Open & Interclub Events Timeline

- Day 0** MNSW receives SRs.
- Day 0 – 2** SRs sent to relevant Sports Committee
- Day 2 – 10** Sports Committee Review
- Day 11 – 12** MNSW Office Approve or provide feedback.
(Day = Business Day)

Club Events

All clubs applying for a permit for a club event are to utilise the Templated Supplementary Regulations on Ridernet. For assistance in how to utilise the Templated Supplementary Regulations on Ridernet [please click here](#).

Club Events Timeline

- Day 0** SRs are submitted via Ridernet.
- Day 0 – 3** SRs reviewed.
- Day 3 – 5** MNSW Office Approve SRs and Permit or provide feedback.
(Day = Business Day)

Whilst MNSW holds the authority to approve SRs for the promotion and conduct of any Competition Events. SRs must adhere to the following:

- Compliance with GCRs.
- Alignment with model SRs available on the [MA website](#) or Templated Supplementary Regulations on Ridernet.
- Conformity to the prescribed form.
- Distribution to relevant stakeholders to ensure fair and efficient conduct of the Event.
- Publication and display for easy access by Key Officials and competitors.
- Amendments only permitted under exceptional circumstances with the approval of the Steward.
- When applying for a permit clubs must also refer to the following MNSW Policies:
 - [Guidelines for Issuing of Permits](#)
 - [Venue Closure for State Title Hosts](#)

Action Required:

All MNSW affiliated Clubs and Private Promoters wishing to conduct any Competition Events are requested to adhere to the revised timelines and ensure compliance with the updated approval process for SRs. Any questions relating to these changes can be directed to MNSW Sport Development Manager Ben Williams at bw@motorcycling.com.au.

N.B that these changes will take effect from **15 August 2024** and all competition permit applications from this date will be required to adhere to this new procedure.