

MOTORCYCLING AUSTRALIA POLICY

Title:	National Recreational Policy
Last Review Date:	22 nd January 2025
Next Review Date:	January 2026
Responsible Persons:	Motorcycling Australia Board
Authority:	This document is a Policy made under clause 15 of the Motorcycling Australia (MA) Constitution. It is binding on all Members of MA and volunteers, and all employees of MA and its State Controlling Bodies and is to be interpreted in accordance with the MA Constitution.

1. SCOPE

This Policy provides guidelines to assist clubs and other promoters in the conduct of non-competition events where other MA policies do not apply.

Ride Park Australia: This policy does not apply to RPA. There are separate guidelines for operating RPA activities, available from your SCB.

Trail Rides: This policy does not apply to Trail Rides. There are separate guidelines for conducting organised non-competitive trail rides on natural terrain tracks or loops, available from your SCB.

Coaching: Any coaching activity undertaken as part of an Event must be conducted in accordance with the Coaching Guidelines set out in Annexure 1 to these guidelines.

General Competition Rules: The GCRs do not apply to Events conducted under the National Recreational Policy.

The National Recreational Policy is subject to:

- Applicable state, territory and federal laws; and
- MA policies including its Drug & Alcohol Policy, Social Media Policy and the National Integrity Framework including the MA Member Protection Policy.

Recreational Events must:

- Not be competitive;
- Not involve mass starts or race finishes;
- Not be scored;
- Not involve prizes or prize money;
- Not involve timing;
- Promoter's responsibility to group participants on skillset and machinery;
- Juniors and seniors must not be on the track together unless appropriately endorsed.

The following disciplines are not permitted under the National Recreational Policy:

- Arenacross
- Speedway
- Hard & Super Enduro
- Stadium Motocross
- Supercross

2. DEFINITIONS AND INTERPRETATION

- 2.1 **Event** means the organised recreational activity described in a permit issued by an RCB.
- 2.2 **MA** means Motorcycling Australia Ltd.
- 2.3 **Member** has the meaning given to it by the MA Constitution.
- 2.4 **Organiser** means the club, promoter or other recreational event operator that holds an MA permit to organise and conduct a recreational event
- 2.5 **RCB** means the Relevant Controlling Body being State Controlling Body in the state or territory where the Event is to be held, or MA in the case of interstate or national Events, responsible for the administration of these guidelines.
- 2.6 **SCB** means a state controlling body affiliated to and/or recognised by MA as a Member and as its delegate within that SCB's state or territory borders.
- 2.7 **Sport** means the sport or recreational activity of motorcycling.
- 2.8 Headings are for convenience only and do not affect interpretation and unless the context indicates a contrary intention.
- 2.9 "Includes" in any form is not a word of limitation.
- 2.10 A reference to "month" is to a calendar month.
- 2.11 A reference to "\$" or "dollar" is to Australian currency.

3. PERMIT APPLICATION AND APPROVAL

- 3.1 Application for an Event permit can be made via RiderNet or your RCB, including payment of the applicable fee.
- 3.2 The permit will state the scope of permitted activities and any special conditions that may apply.
- 3.3 The issuing of the Event permit certifies that Public Liability Insurance has been arranged covering the activity specified in the permit against legal liability for bodily injury, damage to property or advertising injury due to negligence occurring in connection with the permitted activity.

4. EVENT PLAN

- 4.1 At the discretion of the RCB, an Event plan may be required for larger, or iconic events involving higher risk factors such as Events attracting larger numbers of participants and/or spectators.
- 4.2 The RCB may also require a minimum number of personnel and minimum medical standards for any Event.
- 4.3 It is the responsibility of the Organiser to demonstrate that the Event will be conducted in a structured and controlled manner taking into account inherent risks to participants, personnel, spectators and the general public.
- 4.4 The complexity and detail of the Event plan will reflect the risk inherent in the Event and the likely consequences of an incident.
- 4.5 An event plan should, as a minimum:
 - State the venue and/or route;
 - List the personnel who will be responsible for the proper conduct of the Event, and will set out their relevant experience in conducting events;
 - Describe how the permitted activity will be controlled taking into account the number of participants, road conditions, other vehicular traffic and distance;
 - Describe the process for checking that motorcycles and riders protective clothing / equipment are fit for the purpose of taking part in the Event; and
 - Describe an incident response strategy including accessing first aid.
- 4.6 The Event plan for a road circuit or other high speed / high risk Event must detail:
 - The venue;
 - Venue safety measures, either by reference to current MA Track Licence conditions or venue inspection report;
 - Personnel officiating at the Event including evidence of their officiating capability, which may be by reference to their MA accreditation or by their experience;
 - Event schedule including classes/grouping parameters;
 - A medical plan setting out the number and qualifications of medical staff, the nearest hospital (which must be notified in advance of the Event) and means of contacting emergency services;
 - The process for sign-on, rider's briefing and completion of the indemnity form;
 - Protective clothing requirements and the process for checking that motorcycles and riders protective clothing / equipment are fit for the purpose of taking part in the Event;
 - Process and timeframe for providing an Event report including all injury reports, indemnity forms and participant details.

5. EVENT PERSONNEL

- 5.1 An Event plan shall include details of the person who will have overall responsibility for the conduct of the Event. Such person must hold a current minimum MA Officials accreditation of Recreational Supervisor (RSU).
- 5.2 Supervising roles are activity-dependent and may include one or more of the following:
- The Event Recreational Supervisor;
 - The Event secretary.

6. INJURY REPORTING

- 6.1 Any incident where a participant or member of the public is not transported or referred to hospital, or involving damage to property belonging to a member of the public, must be reported to the RCB within 5 days of the incident.
- 6.2 Where any person has been transported or referred to hospital as a result of an incident during an Event, the Event supervisor, must provide a full report of the incident to the RCB no later than the next working day.

7. VENUES

Any closed permanent venue must have no more than one track entry and one track exit point that is under the control of personnel to ensure only the nominated class/group of riders is on the track at any time.

8. LICENSING OF PARTICIPANTS

All participants in an Event must hold a current and valid MA licence appropriate to the activity taking place. The MA licence entitles the holder to the benefits and protections of MA's Personal Accident insurance.

9. WORKING WITH CHILDREN CHECK

Where any Event involves participants under the age of 18, the Event supervisor must adhere to the Working with Children regulations of the State or Territory in which the Event is taking place.

Annexure 1: Coaching Guidelines



1. Preparation and Procedures

- a) *All Coaches must:*
- *hold either a current Level 1 or Level 2 MA Coaching Licence*
 - *fulfil the Working with Children obligations for the States and Territories in which they wish to coach*
 - *ensure all students sign-on correctly (i.e. read, complete and sign the waiver)*
 - *inspect the physical environment (track/course etc)*
 - *conduct a rider's briefing prior to commencement of coaching activities*
- b) *Structure coaching relevant to the skills, ability and experience of each student.*
- c) *Be present at all times during coaching sessions.*
- d) *Adhere to the following student / Coach ratio:*
- *Level 1 Coach - ratio of 6:1*
 - *Level 2 Coach - ratio of 15:1*

Notes about student / Coach ratios:

- *Level 2 Coaches can have an additional 10 students per Level 1 Coach in attendance who is actively assisting during the coaching session, e.g. One Level 2 Coach and two Level 1 Coaches = 35 students*
- *Where a Level 1 Coach is the lead Coach, the maximum number of students in that session is capped at 18, i.e. three Level 1 Coaches = 18 students*
- *Coaches may utilise assistants who are not MA licensed Coaches however this will not allow additional student numbers in the coaching session*

2. Provide an Appropriate Environment

As the Coach you are responsible for:

- a) *The well-being of all students and staff;*
- b) *Selecting an appropriate venue or coaching environment*
- c) *Inspecting all machines and safety gear, including that of all students, prior to the commencement of Coaching activity.*

3. First Aid and Medical Assistance

- a) *The Coach must have access to first aid facilities.*
- b) *The Coach must have a telephone available and know the telephone number of the nearest Ambulance Service.*

4. Keep accurate records

- a) *The Waiver must be signed by all Coaches, assistants, staff and students.*
- b) *Injury and incident reports must be completed and sent to MA without delay.*
- c) *Coaches must maintain records of all students.*
- d) *Coaches must maintain their coaching Log Book.*

Annexure 1: Coaching Guidelines



5. License Endorsements

Licence endorsements may only be given by accredited coaches under a coaching permit issued by the relevant SCB.

6. Standard of Behaviour

Coaches must adhere to the Australian Sports Commission's *Code of Behaviour for Coaches*:

1. Respect the rights, dignity and worth of every human being.
 - Within the context of the activity, treat everyone equally regardless of sex, disability, ethnic origin or religion.
2. Ensure the athlete's time spent with you is a positive experience.
 - All athletes are deserving of equal attention and opportunities.
3. Treat each athlete as an individual.
 - Respect the talent, developmental stage and goals of each individual athlete and help each athlete reach their full potential.
4. Be fair, considerate and honest with athletes
5. Be professional and accept responsibility for your actions.
 - High standards of language, manner, punctuality, preparation and presentation.
 - Display control, respect, dignity, and professionalism to all involved with the sport – this includes opponents, coaches, officials, administrators, the media, parents and spectators.
 - Encourage your athletes to demonstrate the same qualities.
6. Make a commitment to providing a quality service to your athletes.
 - Maintain or improve your current NCAS accreditation
 - Seek continual improvements through performance appraisal and ongoing coach education.
 - Provide a training program which is planned and sequential and Maintain appropriate records.
7. Operate within the rules and spirit of your sport.
 - The guidelines of national and international bodies governing your sport should be followed. Please contact your sport for a copy of its rule book, constitution, by-laws, relevant policies e.g. Anti-Doping Policy, selection procedures.
8. Any physical contact with athletes should be appropriate to the situation and necessary for the athlete's skill development.
9. Refrain from any form of personal abuse towards your athlete.
 - This includes verbal, physical and emotional abuse.
 - Be alert to any forms of abuse directed towards your athletes from other sources whilst they are in your care.

Annexure 1: Coaching Guidelines



10. Refrain from any form of harassment towards your athlete.

- This includes sexual and racial harassment, racial vilification and harassment on the grounds of disability.
- You should not only refrain from initiating a relationship with an athlete, but also discourage any attempt by an athlete to initiate a sexual relationship with you, explaining the ethical basis of your refusal.

11. Provide a safe environment for training and competition.

- Ensure equipment and facilities meet safety standards.
- Equipment, rules, training and the environment need to be appropriate for the age and ability of the athletes.

12. Show concern and caution towards sick and injured athletes.

- Provide a modified training program where appropriate and allow further participation in training and competition only when appropriate.
- Encourage athletes to seek medical advice when required and maintain the same interest and support towards sick and injured athletes.

13. Be a positive role model for your sport and athlete.