**2025 – MINIKHANA TRACK LICENCING**

**PLEASE READ THIS DOCUMENT CAREFULLY. TRACK LICENCE APPLICATION FORMS MAY HAVE CHANGED.**

**2025 FORMS ONLY WILL BE ACCEPTED. ANY OTHER FORM RECEIVED WILL BE SENT BACK**

Every year on the **30th June** all Motorcycling NSW Track Licenses expire. To licence your clubs track for the next year, **1st July to 30th June**, applicants must apply for a new track licence.

Completed application forms must be received at the Motorcycling NSW Office no later than **1st May 2025** so that Track Inspections can be conducted. Applications received after this date may not be processed in time for your track to be inspected and re-licenced before 30th June 2025.

Any track which is un-licenced after 30th June 2025 will be unable to be utilized for any permitted motorcycle activity until the licence is renewed.

This is always a busy time of the year and the process may take between 4–6 weeks. Motorcycling NSW urges all clubs to ensure their applications for track licences are submitted before 1st May 2025 to avoid disappointment.

**Requirements to licence your track with Motorcycling NSW:** ***Checklist***

* Complete the following track application form. We require one application per track, per discipline
* Attach 1 x A4 map of each circuit and each discipline. Please see section on ‘map requirements’
* Have 1 x Landholders Permission form completed and signed for each venue.
* If the Club is leasing or owns the property, provide a Statutory Declaration signed by the Office Bearers and attach any other documentary evidence verifying the Land Title.
* Complete and attach the Medical Response Event & Facility Management form

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**AFTER THE 30TH JUNE, YOUR VENUE CANNOT BE USED FOR RECREATIONAL OR COMPETITIVE USE UNTIL THE OFFICE OF SPORT MVRG TRACK LICENCE AND THE MOTORCYCLING AUSTRALIA TRACK LICENCE ARE APPROVED AND RECEIVED BY THE CLUB.**

**MAP REQUIREMENTS**

**IF ANY OF THE FOLLOWING ARE NOT NOTED ON THE MAP – THE APPLICATIONS WILL BE RETURNED TO YOU AND NOT ACTIONED UNTIL ALL DETAILS PROVIDED ARE ACCURATE.**

All Venue Inspectors will be required to sign off on all maps as part of your Track Licence report. The club representative who is present at the time of the inspection, will be required to counter-sign each map. If the inspector and/or club representative does not sign off on every map for every track, your licence will not be approved or processed until a signed off copy of the map is received by Motorcycling NSW. Signing off on a map, which does not accurately depict the physical track and **all** aspects noted below may void your insurance in the event of an injury or death.

**Track Map**

An accurate map (preferably to a scale of 1:1000) of the venue with all relevant dimensions indicated, detailing (as appropriate):

* GPS Coordinates
* The track marshalling, entry, and exit locations.
* 1LoP and 2LoP, including location, extent, height, and construction.
* Start Gates.
* Track width locations (at points where it varies).
* Track length (from Start Line) markers, at least every 100 Meters.
* Labelled/numbered Corners and Obstacles.
* The location and description of all Marshal/Flag points.
* The dimensions and profile of all Obstacles.
* The distances from the start line to the crest of each obstacle.
* Timing facilities - location
* Medical and Emergency access to the Competition Area
* Any other features within the Competition Area specific to each discipline module.
* Any other information requested by the RCB or the Track Inspector.

**Venue Map**

An accurate map (preferably to a scale of 1:1000) of the venue with all relevant dimensions indicated, detailing (as appropriate):

* The street address of the venue
* The Track(s)
* The pit / paddock area including location and extent of pit entry / exit roads.
* 2LoP, including any restricted access locations.
* The location of first aid rooms / units
* The location of ambulance parking
* Machine examination or scrutineering area
* Race offices, Emergency areas, and any other key facilities.
* Amenities, support facilities and installations for the public; and
* Any other information requested by the RCB or the Track Inspector

 *(Office use only)*

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| **MINIKHANA TRACK LICENCE APPLICATION** |
| **Date From:** | *Click here to select date* | **Date To:** | *Click here to select date* |

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| **Applicant / Licencee:** |  |
| **Postal Address:** |  |
|  |  |
| **Contact Name:** |  |
| **Contact Number:** |  | **Email:** |  |
| **Name of Track:** |  |
| **Full Address of Track:** |  |
|  |  |
| **GPS Coordinates:** |  |
| **Intended hours of Use:** | *Day use only:* **[ ]**  *Night Use only:* **[ ]**  *Day/Night Use:* **[ ]**  |
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| **Date of the first Recreational/Competition Event after 30th June:** |  |

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| **[ ]  Event Area Type 1** | **Orange/ RH Orange / Looping / RH Looping / Ring Return** **/ Bending / Bending Orange / Slow.** | **Number of event areas.**  |
| **[ ]  Event Area Type 2**  | **Accelerate & Brake / Figure 8.** | **Number of event areas.**  |
| **[ ]  Event Area Type 3** | **Clover / NF Clover / Spiral / NF Spiral.** | **Number of event areas.**  |

**WILL THIS TRACK BE USED FOR ANY RIDING ACTIVITIES OUTSIDE A MOTORCYCLING NSW ISSUED PERMIT?**

 **YES**\* **[ ]  NO [ ]**

***\*By selecting “yes” the club acknowledges that the track will be used for motorcycle activities that are not permitted by Motorcycling NSW. The club will be issued with a Deed of Agreement Track Licence Usage with their annual track licence. This agreement will need to be signed and submitted with every permit application to conduct a meeting at your track. The track licence will only come into effect on the dates and times stipulated on the permit issued.***